

ARTIST'S EXHIBITION AGREEMENT—Calendar Year

Name (last, first) _____

Address (city, state, zip) _____

Phone _____ Email _____

Exhibition fee _____ date _____ Membership fee _____ date _____

1. I, the undersigned, hereby agree that I will not hold the Hilton Head Art League, any of its volunteers, employees, or agents responsible for any loss or damage, however caused, to any work submitted for exhibit. If the exhibition is being held at any site other than the Art League Gallery at Pineland Station, the foregoing provision shall likewise apply to and release from liability the Hilton Head Art League, its volunteers, employees, and agents.

2. The undersigned has paid an **exhibition fee of \$75.00** and at least the minimum **annual membership dues**. This allows the undersigned to **exhibit from January 1 to January 1**.

3. All artwork must be for sale and remain hanging for the specified duration of the show, unless sold.

4. **Any artwork that is left in the gallery for longer than one month after the close of an exhibition without prior approval will automatically become the property of the Hilton Head Art League** and will be disposed of in any manner decided upon by the Art League. Artwork may be retrieved by a person designated by the undersigned and made known to the Gallery Chairperson or the Gallery Administrator.

5. The Hilton Head Art League receives a commission of thirty-five percent (35%) of the sale price of artwork; **the artist receives sixty-five percent (65%) of the sale price. This also applies to the sale of an exhibited work of art up to thirty (30) days after the close of an exhibition for which the work was submitted, if the buyer was introduced to the work of art in the Art League gallery.**

6. The undersigned understands that **all artwork sales must be processed through the Art League Gallery**. The undersigned further understands that exhibitors are not authorized to effect sales of their own work directly with a customer. Checks in the full amount indicated on the identification card will be made payable to the Hilton Head Art League. At the beginning of each month, the Art League Treasurer will issue a check to the artist for 65% of all sales processed in the previous month.

The undersigned also understands that all prices indicated on the identification cards are set by the artists and are not negotiable by gallery personnel.

The undersigned agrees to contact the Art League Gallery Chairperson or the Gallery Administrator if there isn't a gallery volunteer available to handle a sale or if the gallery is closed.

7. The undersigned agrees to pay the Hilton Head Art League twenty percent **(20%) for a commission** or ten percent **(10%) for a referral** s/he may receive as a result of the efforts of the Hilton Head Art League.

8. The exhibitor agrees to **volunteer in the Gallery** for one four-hour shift, or to designate another volunteer to fulfill this commitment, during each show period in which the exhibitor has any kind of work on display. The exhibitor may pay an additional **annual fee of \$100 that excuses him/her of this requirement for the membership year**. Failure to satisfy this obligation can result in the revocation of hanging privileges.

The Art League Board of Directors (or their designees) reserves the right to judge whether or not a piece of art is original, is the work of the submitting artist; or if the work is appropriate for display in the Art League gallery. The Hilton Head Art League provides a self-supporting gallery to show artwork that is in good taste and non-controversial.

SIGNED BY _____ **DATE** _____